



Embassy of Italy
Dar es Salaam

SCHENGEN STUDY VISA

In order to apply for a Schengen Visa, it is necessary to book an appointment early in advance through the website: <https://prenotami.esteri.it/>.

It is strongly recommended to avoid using agencies or any form of paid intermediaries, particularly with regard to booking the appointment, which is FREE.

With regard to the processing of applications, it is noted that for visas with a duration of less than 90 days, a decision is taken within 15 calendar days from the date on which the application is deemed admissible. This period may be extended, in exceptional cases, up to a maximum of 45 calendar days in individual cases, where further examination of the application is required.

For national visas, the processing times for applications are set out by national legislation, which provides for a general time limit of 90 days from the date of application (Article 5, paragraph 8 of Presidential Decree No. 394/1999).

Please be informed that the Office accepts only complete documentation. Applications submitted without the full set of required documents will be considered inadmissible.

LIST OF DOCUMENTS REQUIRED:

1. Visa application form filled and printed from the following link: <https://e-applicationvisa.esteri.it/>;
2. Original Passport and a copy of the bio-data page;
3. Travel health insurance;
4. Flights booking;
5. 02 recent passport size pictures;
6. Proof of confirmed accommodation, such as a student housing contract or equivalent documentation, booking and/or payment receipt;



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7. Visa fee, to be paid in cash only:
 - – TZS 250,000 for Class C (short-term) visa; or
 - – TZS 322,000 for Class D (long-term) visa.
8. Original Academic certificates with transcripts legalized by the Ministry of Foreign Affairs. The Academic Certificates must be originals, with the stamp of the Ministry of Foreign Affairs.;
9. Copies of the Academic certificates;
10. Full information regarding the enrolled study course, including tuition fees and all correspondence with the University (emails and official letters confirming enrolment);
11. The UNIVERSITALY pre-enrolment form;
12. Invitation letter / Enrolment letter and all documents from the inviting academic institution;
13. Payment receipt for the planned study program;
14. Letter from the local government (Serikali za mtaa) introducing the family, activity of the parents, along with picture ID / passport copies of all the mentioned persons, all to be legalized by the Ministry of Foreign Affairs;
15. Proof of the availability of means of subsistence in relation to the stay in Italy:
 - a Up-to-date six-months personal bank statement, accompanied by an original bank introduction letter, duly signed and stamped, showing an available balance of at least €467.65 per month (equal to € 6,079.45 annually) for each month of the academic year;
 - b If you are a company director: TIN number, Business License, TRA documentation, BRELA extract, company registration documents. A three-months company bank statement and the bank's introduction letter. All documents must be originals, duly signed and stamped;
 - c If you are employed: original letter from the employer, valid employment contract, six months of salary slips and a six-months personal bank statement with the bank's introduction letter. All documents must be originals, duly signed and stamped;



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16. Should you not possess sufficient means of subsistence, your parents may act as sponsors. In such a case, the following documents must be submitted:
- i Original birth certificate of the applicant, legalized by the Ministry of Foreign Affairs, together with copies of the identity documents of both parents;
 - ii If your sponsor is a company director: TIN number, Business License, TRA documentation, BRELA extract, company registration documents, an updated three-months company bank statement with the bank's introduction letter duly signed and stamped and an up-to-date six-months personal bank statement, accompanied by an original bank introduction letter, duly signed and stamped. All documents must be originals, signed and stamped;
 - iii If you the sponsor is employed: original letter from the employer, valid employment contract, six months of salary slips and an updated six-months personal bank statement with the bank's introduction letter, duly signed and stamped;

Please be advised that, even in the case of sponsorship, the applicant must hold a personal bank account and submit a copy of it at the time of application. The copy must be stamped and signed, and must be accompanied by a bank introduction letter, which must also be stamped.

ACADEMIC CERTIFICATES:

Please note that in order to submit your request you need to get the original academic certificates (Advanced Certificate of Secondary Education and Notification of Examination Results). They must be legalized by the Ministry of Foreign Affairs and consequently translated into Italian language by BAKITA, the National Authority for Official Translations.

Please note that this Embassy only recognizes translations made by BAKITA.



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DECLARATION OF VALUE

Please find more information about the Declaration of Value at the following link:
[Request for a Declaration of Value for Study Purposes](#)

LIABILITY OF THE APPLICANT OF CONSULAR SERVICES

It should be noted that once the reservation has been made, it is the applicant's duty to show up at the fixed time and date.

If due to force majeure it is not possible to fulfil this commitment, it must be the interested party's responsibility to cancel the appointment as soon as possible, by cancelling the reservation on the site and by notifying it via email to cons.dar@esteri.it, for allow other visa applicants on the waiting list to be able to use the service.

Failure to comply with the above, which creates a serious disservice to this Consular Office and harms other possible users, will lead the name of the visa applicant or consular file to be included in the list of "non-credible persons", which will lead to limitations on future reservations.