



Embassy of Italy
Dar es Salaam

LIST OF DOCUMENTS TO BE SUBMITTED FOR THE ISEE REQUEST

The applicant must submit:

1. Copy of the applicant's current university enrollment letter;
2. Copy of identity documents of the applicant and family members, legalized by the Ministry of Foreign Affairs;
3. Declaration from local authorities for all family members, confirming family composition, occupation, residence, etc. All documents must be originals and legalized by the Tanzanian Ministry of Foreign Affairs;
4. Original birth certificate, legalized by the Ministry of Foreign Affairs, and its translation into Italian carried out by BAKITA;
5. If one or both parents are deceased, original and copy of the death certificate legalized by the Tanzanian Ministry of Foreign Affairs;
6. Original affidavit confirming the parents' assets and income, legalized by the Ministry of Foreign Affairs, along with its Italian translation carried out by BAKITA;
7. Proof of financial situation (both parents and applicant): bank statements for the last six months, stamped and signed by the bank. Documents must be original and accompanied by an original bank introduction letter, also stamped and signed;
8. Does the family own a property or lives in rented accommodation? Provide appropriate documentation: copy of property ownership deed and proof of payment (such as receipts for land rent/property taxes – *malipo ya majengo*),



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- or copy of the rental agreement if living in rented housing. All documents must be original and legalized by the Tanzanian Ministry of Foreign Affairs;
9. Tax compliance certificate (for business activities) addressed to the Embassy of Italy. All documents must be original and legalized by the Tanzanian Ministry of Foreign Affairs;
 10. Any other document demonstrating the family's financial situation (e.g., pension certificate, employer letter and pay slips, business-related documents, TRA declaration of total annual income);
 11. If already enrolled at an Italian university, provide proof of attendance and completion of academic year(s) in the form of a letter from the institution or transcripts/certificates of results for completed years.