



Ministry of Foreign Affairs and International Cooperation

EMBASSY OF ITALY IN DAR ES SALAAM

CALL FOR TENDER NOTICE TO IDENTIFY INDIVIDUALS/COMPANIES TO BE INVITED TO THE RESTRICTED PROCEDURE FOR THE ASSIGNMENT OF THE SERVICES OF EXECUTIVE DETAILED DESIGN AND MANAGEMENT OF RENOVATION WORKS AND FUNCTIONAL AND PLANT ENGINEERING UPGRADING OF THE STATE-OWNED BUILDING LOCATED IN TOURE DRIVE IN DAR ES SALAAM (TANZANIA) TO BE USED AS NEW PREMISES OF THE EMBASSY OF ITALY AND TWO ADDITIONAL RESIDENTIAL UNITS FOR STAFF USE

TENDER IDENTIFICATION CODE (CIG): 887276447B

CALL FOR TENDER NOTICE

pursuant to art.28 of Directive 2014/24/EU

1. CONTRACTING AUTHORITY

Name: EMBASSY OF ITALY IN DAR ES SALAAM

Address: Lugalo Road, 316 - Upanga - Dar es Salaam

Department in charge: ADMINISTRATIVE OFFICE

Head of the procedure: Mrs. ROBERTA COCCONI

Internet address: <https://ambdaressalaam.esteri.it>

E-mail address: roberta.cocconi@esteri.it; amm.dar@esteri.it

Certified email address: amb.daressalaam@cert.esteri.it

Telephone: +255 (0) 22-2115935/6

MEASURES FOR THE PROCEDURES, SOURCE OF FUNDING

Order to contract n.1 dated 19th August 2021;

Source of funds: Budget of Italian Embassy in Dar Es Salaam, year 2021.

2. PUBLICATION OF THE CALL FOR TENDER NOTICE

This call for tender notice will be published:

- in the Official Gazette of the European Union;
- in the Official Gazette of the Italian Republic;
- on the website of the Embassy of Italy in Dar es Salaam:
https://ambdaressalaam.esteri.it/ambasciata_daressalaam/en/informazioni_e_servizi/trasparenza-e-merito/bandi-di-gara-e-contratti.html
- on the website of the Italian Ministry of Foreign Affairs and International Cooperation.
https://www.esteri.it/mae/en/trasparenza_comunicazioni_legali/bandi-gara-contratti

STATISTIC CODES

Code CPV: 71221000-3 “Services of Executive Detailed Design”

3. SCOPE OF THE CONTRACT

This call for tender is related to the award procedure of the architectural and engineering services regarding the FUNCTIONAL AND PLANT ENGINEERING RESTRUCTURING AND UPGRADING WORKS OF THE STATE-OWNED BUILDING LOCATED IN TOURE DRIVE IN DAR ES SALAAM (TANZANIA) TO BE USED AS NEW PREMISES FOR THE EMBASSY OF ITALY AND TWO ADDITIONAL RESIDENTIAL UNITS FOR STAFF USE, pursuant to article 28 of the Directive 2014/24/EU.

3.1 TECHNICAL DOCUMENT TO BE AVAILABLE TO TENDER COMPETITORS

For the building on which work is to be done, the Embassy of Italy in Dar es Salaam will provide to the selected Economic Operators, the Preliminary Project Design Documents (*Preliminary Plan Stage - Appendix A 1.1*) / *Outline proposal and scheme design - Work stage C and D*) for the Functional and Plant Engineering restructuring and upgrading works of the state-owned building located in Toure Drive in Dar es Salaam (Tanzania), to be used as new premises of the Embassy of Italy and two additional residential units for staff use.

The Preliminary Design Document prepared by the Technical Unit of the Ministry of Foreign Affairs and International Cooperation in Italy consists of the following documents:

- Structural Integrity Assessment - Final Report;
- Geotechnical Site Investigation - Final Report;
- Illustrative and technical report;
- Graphic Architectural Drawings:

TABLE 01	Existing urban planning regulations-Project calculations	
TABLE 02	Existing condition: Masterplan	Scale: 1:200
TABLE 03	Existing condition: Foundation plan	Scale: 1:100
TABLE 04	Existing condition: Ground floor	Scale: 1:100
TABLE 05	Existing condition: First floor	Scale: 1:100
TABLE 06	Existing condition: Terrace plan	Scale: 1:100
TABLE 07	Existing condition: Roof plan	Scale: 1:100
TABLE 08	Existing condition: Front- Rear Elevations	Scale: 1:100
TABLE 09	Existing condition: Side Elevations	Scale: 1:100
TABLE 10	Existing condition: Sections A and B	Scale: 1:100
TABLE 11	Existing condition: Sections C and D	Scale: 1:100
TABLE 12	New condition: Masterplan	Scale: 1:200
TABLE 13	New condition: Foundation Plan Embassy	Scale: 1:100
TABLE 14	New condition: Ground Floor Embassy	Scale: 1:100
TABLE 15	New condition: First Floor Embassy	Scale: 1:100
TABLE 16	New condition: Terrace Plan Embassy	Scale: 1:100
TABLE 17	New condition: Roof Plan Embassy	Scale: 1:100
TABLE 18	New condition: Front-Rear Elevations Embassy	Scale: 1:100
TABLE 19	New condition: Side elevations Embassy	Scale: 1:100
TABLE 20	New condition: Sections A and B Embassy	Scale: 1:100
TABLE 21	New condition: Sections C and D Embassy	Scale: 1:100
TABLE 22	Ground floor Demolition Reconstruction Embassy	Scale: 1:100
TABLE 23	First Floor Demolition Reconstruction Embassy	Scale: 1:100
TABLE 24	Terrace Plan Demolition Reconstruction	Scale: 1:100
TABLE 25	Roof Plan Demolition reconstruction	Scale: 1:100
TABLE 26	New condition: Foundation plan Control stations	Scale: 1:100
TABLE 27	New condition: Roof Plan Control stations	Scale: 1:100
TABLE 28	New condition: Elevation and section Control stations	Scale: 1:100
TABLE 29	New condition: Plan Foundation Ground floor Lodges	Scale: 1:100
TABLE 30	New condition: Elevations and Flat roof Lodges	Scale: 1:100
TABLE 31	New condition: Sections and Elevations Lodges	Scale: 1:100
TABLE 32	New condition : Waste disposal and water system	Scale: 1:200
TABLE 33	New condition: Electrical System Ground floor Embassy	Scale: 1:100
TABLE 34	New condition: Electrical System First floor Embassy	Scale: 1:100
TABLE 35	New condition: Electrical System Terrace plan Embassy	Scale: 1:100

TABLE 36	New condition: Electrical System Lodges and Control	Scale: 1:100
TABLE 37	New condition: External lighting System	Scale: 1:200
TABLE 38	New condition: Fire System Ground Floor Embassy	Scale: 1:100
TABLE 39	New condition: Fire System First Floor Embassy	Scale: 1:100
TABLE 40	New condition: Fire System Terrace Floor Embassy	Scale: 1:100
TABLE 41	New condition: Fire System Roof Floor Embassy	Scale: 1:100
TABLE 42	New condition: Fire System Control Stations	Scale: 1:100
TABLE 43	New condition: Evacuation plan_Ground Floor	Scale: 1:100
TABLE 44	New condition: Evacuation plan_First floor	Scale: 1:100
TABLE 45	New condition: Evacuation plan_Terrace plan	Scale: 1:100
TABLE 46	New condition: Evacuation plan_Control stations	Scale: 1:100
TABLE 47	New condition: Security system masterplan perimeter	Scale: 1:200
TABLE 48	New condition: Security system masterplan	Scale: 1:200
TABLE 49	New condition: Security system Ground floor	Scale: 1:100
TABLE 50	New condition: Security system First floor	Scale: 1:100
TABLE 51	New condition: Security system_Terrace plan	Scale: 1:100

- Economic framework of the entire project;
- Annex1- Cost estimate summary.

3.2 CONFIDENTIALITY

In relation to the nature of the activities, the invited Economic Operators will be required to comply with specific confidentiality rules regarding the documents provided by the Contracting Authority for drafting the offer. The Economic Operator shall not use the documents received or produced for any other purpose not related to this tender. During the preparation of the bid, the invited Economic Operators shall not make or allow others to make copies, extracts, notes or edits of the documentation mentioned above.

4. DESCRIPTION OF REQUIRED SERVICES

As part of the extensive renovation, functional and plant engineering restructuring and upgrading works of the state-owned building and the construction of two residential units for staff use, located on Toure Drive in Dar Es Salaam, in the peninsula of Msasani in Tanzania, the awarded Economic Operator will be entrusted to provide the following services in accordance to the local laws:

- **Engineering services (Document “Form of Agreement - Terms and conditions for the appointment of a Consulting Engineer”):**
 - a) Detail Design Stage II (Appendix A1.2);
 - b) Construction or Installation Stage (Appendix A 1.4).

- **Architectural services (Document Government Notice no. 377 'The Architects and Quantity Surveyors'):**
 - a) Detailed design (Work stage E);
 - b) Production information and bills of quantities { Work stages F and G);
 - c) Operation on site (Work stage K);
 - d) Completion (Work stage L).

THE DETAILED DESIGN

A) The **Detailed Design Stage II** for the engineering services and the **Detailed Design** for the architectural services, besides what is indicated in par. 1.2 of Appendix A of the document "Form of Agreement – Terms and Conditions for the appointment of a Consulting Engineer” and at the Sixth Schedule - PART A of the document "The Architects and Quantity Surveyors", shall also include:

- a) **General report**: document containing a description of the criteria followed for the design options adopted and for attaining the expected final results;
- b) **Specialist reports**: (structures, plumbing-sanitary systems, air-conditioning plants, electric installations and lighting, alarm and video-surveillance systems, photovoltaic systems, wastewater disposal systems). For all structures, adopted models and calculation diagrams must be provided as well as indication of the safety criteria adopted for all controls, including verification of seismic action. For all systems, a description must be given together with the necessary explanations justifying the choices made and the operating characteristics;
- c) **Detailed drawings**:

<u>MAIN BUILDING (EMBASSY)</u>		
ARCHITECTURAL PRINTOUTS		
a	General floor plan	(scale 1:200)
b	Ground floor plan	(scale 1:100)
c	First floor plan	(scale 1:100)
d	Terrace floor plan	(scale 1:100)
e	Roof floor plan	(scale 1:100)
f	Fronts	(scale 1:100)
g	Sections – at least 4 (2 N-S + 2 E-W)	(scale 1:50-1:75)
h	Details of pillars, ribs, beams, walls, ceilings, roof	(scale 1:20)
I	Architectural details (doors and windows, etc.)	(scale 1:20)
j	Evacuation and emergency plan	(scale 1:100)
STRUCTURAL PRINTOUTS		
k	Foundation plan	(scale 1:100)
l	Foundation and elevation structure plan	(scale 1:100)
m	Sections – at least 4 (2 N-S+ 2 E-W)	(scale 1:50-1:75)
n	Structural details - foundations, pillars, beams, ribs, ceilings, roof	(scale 1:20)
PLANT PRINTOUTS		
o	Plumbing-sanitary system (plan and sections)	(scale 1:100)
p	Wastewater disposal system (plan and sections }	(adequate scale)
q	Electrical system (single line diagrams }	(scale 1:100)
r	Fire-detection system	(scale 1:100)
s	Air-conditioning system	(scale 1:100)
t	Indoor and outdoor lighting system	(scale 1:100)
u	Alarm and video-surveillance system	(scale 1:100)
v	Photovoltaic system	(scale 1:100)
<u>ACCOMMODATION UNITS</u>		
ARCHITECTURAL PRINTOUTS		
w	Ground floor plan	(scale 1:100)
x	Roof floor plan	(scale 1:100)
y	Fronts	(scale 1:100)
z	Sections – at least 2 (1 N-S+ 1 E-W)	(scale 1:50-1:75)
aa	Details of pillars, beams, walls, ribs, ceilings, roof	(scale 1:20)
bb	Architectural details (doors and windows, etc.)	(scale 1:20)

	STRUCTURAL PRINTOUTS	
cc	Foundations plan	(scale1:100)
dd	Foundation and elevation structure plan	(scale1:100)
ee	Sections – at least 2 (1 N-S+ 1 E-W)	(scale1:50-1:75)
ff	Structural details – foundations, pillars, beams, ribs, ceilings, roof	(scale1:20)
	PLANT PRINTOUTS	
gg	Plumbing-sanitary system (plans and sections)	(scale1:100)
hh	Wastewater disposal system (plant and sections)	(adequate scale)
ii	Electrical system (with single-line diagrams)	(scale1:100)
jj	Air-conditioning system	(scale1:100)
kk	Indoor and outdoor lighting system	(scale1:100)
ll	Photovoltaic system	(scale1:100)
	<u>ACCESS CONTROL BUILDINGS</u>	
	ARCHITECTURAL PRINTOUTS	
mm	Ground floor plan	(scale1:100)
nn	Roof floor plan	(scale1:100)
oo	Fronts	(scale1:100)
pp	Sections – at least 2 (1 N-S+ 1 E-W)	(scale1:50-1:75)
qq	Details of pillars, beams, walls, ribs, ceilings, roof	(scale1:20)
rr	Architectural details (doors and windows etc.)	(scale1:20)
	STRUCTURAL PRINTOUTS	
ss	Foundation plan	(scale1:100)
tt	Foundation and elevation structure plan	(scale1:100)
uu	Sections – at least 2 (1 N-S + 1 E-W)	(scale1:50-1:75)
vv	Structural details - foundations, pillars, beams, ribs, ceilings, roof	(scale1:20)
	PLANT PRINTOUTS	
ww	Plumbing-sanitary system (plan and sections)	(scale1:100)
xx	Wastewater disposal system (plan and sections)	(adequate scale)
yy	Electrical system (with single-line diagrams)	(scale1:100)
zz	Air-conditioning system	(scale1:100)
aaa	Indoor and outdoor lighting system	(scale1:100)
bbb	Alarm and video-surveillance system	(scale1:100)
ccc	Fire-detection system	(scale1:100)

- d) Executive calculation of the structures and systems: description of calculation criteria adopted and verifications made, including a graphic illustration of results obtained, with reference to the local technical regulations;
- e) The bill of quantity and economic framework: the bill of quantity shows for all quantities of the various works the relative prices as listed in the Unit Price List. The economic framework shows the cost of the works to be done by lump sum figures and by unit rate, the safety charges not subjected to downturn and the sums available to the administration;
- f) List of unit prices and any cost analyses: it is a document containing the prices of the various works with priority given to the prices available on the local market. In case any of the items is missing on the local market its price must be determined by price analysis;
- g) Special tender document specifications: a document containing the description of the various works, methods of execution, acceptance criteria of the requested materials and components;
- h) Timetable schedule: a document showing the timetable schedule plan of the various works involved during the construction, including their chronological progression;
- i) Maintenance plan: a document containing the forecast, the planning and the scheduling of the maintenance interventions to be carried out over time.

A.1) Upon completion of phase A and subsequent to the approval of the project by the Italian Embassy in Dar Es Salaam, the Economic Operator shall prepare and submit the relevant documentation to the local authorities to obtain the necessary authorizations for the project's implementation.

Professionals signing the above documents must be duly registered with their respective boards in Tanzania.

OPERATIONS MANAGEMENT

B) The activity **Construction or Installation Stage** for the engineering services shall include what is provided for at par. 1.4 of the document "Form of Agreement – Terms and conditions for the appointment of a Consulting Engineer".

The activity **Operation on site** and **Completion** for the architectural services shall include what is provided for in the *Sixth Schedule – PART A* of the document "The Architects and Quantity Surveyors".

5. COST AND DURATION OF THE CONTRACT

5.1 The works object of this professional assignment presumably amount to **1,905,000.00 USD** (equivalent to 1,693,333.33 Euro at the 2021 financial exchange rate of the Ministry of Foreign Affairs and International Cooperation, 1 Euro = 1.1250 USD) **calculated through an estimative metric computation on the basis of the locally applied amounts per square meter as listed below:**

a) New buildings:

- Residential – 1000 USD/sq m
- Offices – 2000 USD/sq m

b) Renovation:

- Offices – 1000 USD/sq m

5.2 The works to be carried out refer to the following categories identified according to table Z.1 attached to the Justice Ministerial Decree dated 17th June 2016.

WORK CATEGORY	FUNCTIONAL DESTINATION	WORK ID	COMPLEXITY LEVEL	AMOUNT (USD)
CONSTRUCTIONS	Existing buildings and artefacts (or equivalent according to the rules of the Economic Operator's Country of residence)	E.16	1,20	710.650,00
STRUCTURES	Structures, specific infrastructure works (or equivalent according to the rules of the Economic Operator's Country of residence)	S.03	0,95	488.600,00
SYSTEMS	Fluid mechanical systems for construction purposes (or equivalent according to the rules of the Economic Operator's Country of residence)	IA.01/IA.02	0,75/0,85	210.350,00
SYSTEMS	Electrical and special systems for construction purposes (or equivalent according to the rules of the Economic Operator's Country of residence)	IA.04	1,30	495.400,00
TOTALE				1.905.000,00

5.3 The estimated tender amount is USD 285,596.65 (equivalent to Euro 253,863.69) including ancillary costs and expenses (excluding social security and tax costs) and has been calculated with reference to the following documents in force in Tanzania " *Form of Agreement - Terms and conditions for the appointment of a Consulting Engineer*" and "*The Architects and Quantity Surveyors*" and by taking in consideration the amounts of similar locally implemented projects, as per the chart shown in *Appendix 1 - Cost estimate summary* attached to this Notice.

5.4 THE CONTRACT SERVICES AMOUNT SHALL BE PAID IN USD. The payment of the contract services shall be made in compliance with the terms of the contract. The awarded bidder will be asked to use a dedicated current account for this tender, even if not exclusively. All the modalities of payments relating to this assignment shall be traceable and shall bear the tender identification code **(CIG) 887276447B**

5.5 The expected time for executing and completing the services listed in Section 4 letter A) of this Notice is 90 consecutive calendar days from the signing of the contract. The time foreseen for drafting and submitting the relevant documents to the local authorities in order to obtain the necessary authorizations for implementing the project, as referred to in Section 4, letter A.1), is 30 consecutive calendar days from the approval of the executive project by the Italian Embassy in Dar Es Salaam.

The activities related to Construction or Installation Stage, Operation on site and Completion (Operations Management) will be performed on a regular basis for the entire duration of the functional and plant engineering restructuring and upgrading works on the existing building and during the construction works of the two residential units.

6. ENTITIES ELIGIBLE TO COMPETE

6.1 The tender for works mentioned at point 4 is open to engineering and architectural service providers, individual and associated professionals, companies of professionals, engineering companies, including any temporary association of undertakings established in accordance with the legislation in force in their Country of residence.

6.2 Such entities must be registered in the appropriate registers/boards required by the current professional regulations, provided that they meet the requirements set out in par. 7 below.

6.3 Not less than 5 (five) up to a maximum of 10 (ten) Economic Operators will be invited to the restricted tender procedure, pursuant to art. 28 of Directive 2014/24/EU, and the contract will be awarded to the most economically advantageous offer.

If the number of applicants is less than 5 (five), all the candidates whose application is accepted will be invited to participate.

If the applications to tender are more than 10 (ten) the selection of the Economic Operators to be invited to the restricted procedure will take place as provided for at par.13 of this Notice.

7. REQUIREMENTS TO PARTICIPATE

7.1 General requirements

Economic Operators will be eligible to participate if:

- a) They are not affected by any exclusion grounds pursuant to art. 57 of Directive 2014/24/EU of the European Parliament and the Council dated 26 February 2014 regarding public procurements as well grounds of exclusion mentioned at article 80 of the Italian Contracts Code Legislative Decree 50/2016 and any other situations provided by the local legislation (art. 31 of the Government Notice n. 466 dated 20 December 2013).
- b) There is no multiple participation, i.e., that the single Economic Operator is not taking part in any way at the same procedure with more than one application.
- c) That the single Economic Operator, directly or through another controlled, controlling or related entity, has never provided ancillary activities for the said tender, nor his/her employees or annual based consultants have taken part in any of such supporting activities with an exclusive agreement.

7.2. Professional eligibility requirements

The applying Economic Operator must possess and indicate:

- a) (*For all types of Companies, Societies and Consortia*): enrollment in the Companies' register at the Chamber of Commerce, Industry, Crafts and Agriculture for all the activities related to this contract.

For the applicants not residing in Italy: proof of enrollment in any officially recognised professional register/body/board according to the procedures in force in their Country or an affidavit.

b) (*For individual or associated Professionals*): enrollment in the qualified professional board.

For the applicants not residing in Italy: proof of enrollment in any officially recognised professional register/body/board according to the procedures in force in their Country or an affidavit.

The applicant shall indicate, among the individuals referred to in point 6) above, those having one or more professional requirements and qualifications as per below and shall submit the registration details into the relevant orders, boards or other official registers according to the regulations on technical professions of the Country of residence:

- Architect;
- Civil Engineer;
- Structural engineer;
- Electrical engineer;
- Mechanical engineer;
- System engineer (security, fire detection, communications, etc.);
- Quantity Surveyor

A natural person with multiple qualifications will not be disqualified.

7.3 Economic and financial standing and technical-professional ability

The applicant must possess and indicate the following requirements:

- a) **Insurance coverage against professional risks** up to a maximum amount per insured individual, per claim and per insured year at least equal to the amount of this tender, i.e. USD 1,905,000.00 (equivalent to Euro 1,693,333.33);
- b) **Specific average annual turnover referring to the best three of the last five financial years prior to the date of publication of the Call for Tender Notice** for engineering and architecture services relating to works belonging to each of the classes and categories (or equivalent classes and categories according to the legislation of the Country of residence of the Economic Operator) of the works part of the present tender as per point 5.3 at least equal to the estimated tender amount, i.e. USD 285,596.65 (equivalent to Euro 253,863.69);
- c) **Two engineering and architecture services carried out in the last ten years**, relating to works belonging to each of the classes and categories of works part of the present tender as referred to in point 5.2 above (or to equivalent classes and categories according to the legislation

of the Country of residence of the Economic Operator), each for a total amount at least equal to **0.6 times the estimated tender amount, i.e. 1,905,000.00 USD** (or 1,693,333.33 Euro), and similar in terms of complexity and technical characteristics to the works of this tender;

- d) *for all Companies, Societies and Consortia (companies of professionals and engineering companies):* **an average annual number of technical staff** for the last three years (including shareholders, employees and consultants on annual basis agreement registered in the relevant professional boards, if any), **equal to twice** the estimated units as per point 7.2 of this Notice;
- e) *for individual and associated professionals:* **a minimum number of technical staff** for the last three years (including shareholders, employees and consultants on annual basis agreement registered in the relevant professional boards, if any), **equal to twice** the estimated units as per point 7.2 of this Notice;

For temporary associated groups of Economic Operators:

1. the team leader of the group must possess the above requirements in a higher percentage than the others;
2. the financial and technical capacity requirements as per point 7.3 can be cumulatively possessed by the group.

Regardless of the legal nature of the awarded Economic Operator, the tender may be executed only by professionals enrolled in official registers in force in the Country, under their personal responsibility and whose names and qualifications have been listed in the submitted offer.

The offer shall also indicate the professional in charge of the integration of the various specialist services.

8. EVALUATION OF SERVICES

With reference to the services indicated in par. 7.3 letter c) of this Notice, it is pointed out that:

- a) The works to be evaluated are exclusively those for which the technical services were started and completed in the past ten years prior the publishing date of this Notice or the part of them completed in the same period in the case of services started earlier.
- b) The amount of each executed works to be considered to meet the requirements is:
- the amount paid after the work is completed;
 - the approved or budgeted amount of the work, if it has not been contracted out;
 - the services carried out as a part of temporary association shall be considered with reference to the percentage share of the activity carried out by the applicant within the temporary association;

- the services carried out in execution of jointly assigned tasks must be considered in proportion to the number of professionals involved.

c) Similar works mean renovation works, functional and plant engineering restructuring and upgrading works on existing buildings intended for Government offices' use.

9. EXCLUSION GROUNDS

The applicants whose application is received after the deadline indicated in this Notice will be excluded, regardless of the extent of the delay, and regardless of the posting date shown on the envelope, since the delivery is at the sender's risk.

Moreover, the applicants who, following verification, find themselves in the positions mentioned in Article 57 of the EU Directive / 24/2014, Article 80 of the Italian Code of Contracts Legislative Decree 50/2016 and any other situations provided by the local legislation (art. 31 of the Government Notice n. 466 dated 20 December 2013), will be excluded.

The Administration reserves the right to verify, at any stage of the procedure, the possession of the general, technical-professional and financial requirements.

10. SUBCONTRACTING

Subcontracting is allowed only for geological, geotechnical and seismic surveys, for measurements and staking, for drafting of specialized and detailed documents, with exclusion of geological reports, as well as for graphic drafting of project documents. However, the applicant remains solely responsible.

Subcontracting is also allowed for drafting and submitting the relevant documentation for granting the building permits by the competent local authorities, as referred to in Section 4, letter A.1). When submitting the application, the Economic Operator shall indicate in the self-declaration on absence of reasons for exclusion and possession of the requirements (Annex B - EO Declaration) whether he intends to subcontracting some services and in what percentage share.

11. METHODS FOR SUBMITTING THE APPLICATION

11.1 The envelope containing the application and the relevant documents must be properly sealed and delivered by postal service or through an authorized delivery agency **by 12.00 noon local time of the day 6th December 2021** exclusively to the following address:

EMBASSY OF ITALY IN DAR ES SALAAM
ADMINISTRATIVE OFFICE
UPANGA - 316, LUGALO ROAD, DAR ES SALAAM

Attention to the person in charge of the procedure: Mrs. Roberta Cocconi

11.2 Applicants are also allowed to hand deliver their envelopes, within the said deadline, to the Administrative Office of the Embassy of Italy, located in Upanga - 316, Lugalo Road - Dar Es Salaam, from Monday to Friday, from 9 a.m. to 12 noon.

The prompt delivery of the envelopes remains at the sole risk of the applicants.

11.3 The envelope, duly sealed by affixing to the closing edges a strip of glued paper or adhesive tape or equivalent stationary to ensure security against tampering, must bear, on the outside, the information relating to the Economic Operator applying for the tender (individual names or company name, taxpayer's code, address, telephone number, email and/or certified email) and the clear indication of the name of this tender. The envelope must bear the following title:

"DO NOT OPEN – It contains the application and documentation regarding the call for tender for the ASSIGNMENT OF THE SERVICES RELATING TO "DETAILED DESIGN STAGE II", "DETAILED DESIGN", "PRODUCTION INFORMATION AND BILL OF QUANTITIES", "CONSTRUCTION AND INSTALLATION STAGE", "OPERATION ON SITE" AND "COMPLETION" OF FUNCTIONAL AND PLANT ENGINEERING RESTRUCTURING AND UPGRADING WORKS ON THE STATE-OWNED BUILDING LOCATED IN TOURE DRIVE IN DAR ES SALAAM (TANZANIA) TO BE USED AS PREMISES OF THE EMBASSY OF ITALY AND TWO ADDITIONAL RESIDENTIAL UNITS FOR STAFF USE –
TENDER IDENTIFICATION CODE (CIG): **887276447B**

11.4 It should be noted that applicants, whether individual or associated professionals, companies of professionals and temporary associations, with multiple eligibility, must indicate on the envelope the names, addresses and taxpayer's codes of the participants whether they are already established as group or not and must indicate, where applicable, the team leader or the lead company.

The name of the Economic Operator, as described above, must also be indicated on the external wrapping where the courier may place the envelope containing the bid.

11.5 For certified mail users, it is also possible to send the relevant documentation, as per point 12, to the following e-mail address: amb.daressalaam@cert.esteri.it

12. CONTENT OF THE ENVELOPE

The envelope shall contain the following documentation:

- 1) APPLICATION FORM (Annex A) to be filled in in Italian or in English and signed by the legal representative of the applicant. A photocopy of the identity document of the signatories shall be attached to the application. The application may also be signed by a proxy of the Legal Representative and in this case a certified copy of the original power of attorney must be attached to avoid to be excluded from the tender.

In case of a temporary associations or consortium not yet established, the application must be submitted individually by all the subjects that will form the aforementioned group.

In case of consortia of companies, they must provide the list of the companies forming the said consortium, limited to those who possess the requirements that the consortium doesn't meet directly.

In the application, the Economic Operators must declare:

- A. whether is a single or associated Economic Operator (specifying the roles of the various participants);
- B. the legal form of the Economic Operator, among those indicated in the previous point 6);
- C. the possession of the professional requirements referred to in point 7.2) above.

Particularly, the legal relationship between the indicated participants and the applicant himself shall be specified, as follows.

- a. Name of the owners and legal representatives:
 - a.1. in case of individual professionals, indicate the owner of the firm;
 - a.2. in case of associated professionals, indicate all the associated professionals;
 - a.3. in case of companies of professionals and/or temporary associations whether established or not, indicate all the associated professionals or shareholders;
 - a.4. in case of engineering companies:
 - a.4.1. indicate the executive directors with power of attorney;
 - a.4.2. indicate the technical director;

- a.4.3. indicate the non-executive directors with powers of attorney;
- a.4.4. whether the engineering company has less than four shareholders, indicate the sole shareholder or the major shareholder, if different from the individuals indicated above;
- b. Name of the professionals, other than those referred to in the previous letter a), who will be involved in the execution of the services, such as:
 - b.1. board certified employees;
 - b.2. board certified consultants with annual basis contracts;
- c. In case of companies of professionals, engineering companies and joint consortia, indicate the proof of registration at the Chamber of Commerce, Industry, Crafts, Agriculture or other official registers for applicants established in a Country other than Italy; the declaration must indicate the registration number and place of registration, as well as the personal details of all the following persons:
 - c.1 all shareholders in case of partnerships;
 - c.2 all directors with power of attorney, in case of limited companies, cooperatives or consortia;
 - c.3 the sole shareholder or the majority shareholders in the case of a limited company with fewer than four shareholders.
- d. Indicate the names of all the individuals referred to in paragraph 7.2, letter b) above, responsible for the execution of the service, with the details of registration in the relevant professional registers / associations/boards;
- D. the absence of any positions mentioned in Article 57 of the EU Directive / 24/2014, Article 80 of the Italian Code of Contracts Legislative Decree 50/2016 and any other situations provided by the local legislation (art. 31 of the Government Notice n. 466 dated 20 December 2013).
- E. possession of the technical-professional and financial requirements referred to in point 7.3) above;
- F. There is no multiple participation, i.e., that the single Economic Operator is not taking part in any way at the same procedure with more than one application;

G. That the single Economic Operator, directly or through another controlled, controlling or related entity, has never provided ancillary activities for the said tender, nor his/her employees or annual based consultants have taken part in any of such supporting activity with an exclusive agreement.

H. the full acceptance without any exceptions of all the provisions of this Notice and its Attachements, including the confidentiality clause as per point 3.2) above.

2) EO DECLARATION (Annex B) to certify:

- the absence of the grounds for exclusion mentioned in article 57 of Directive 2014/24/EU, Article 80 of Italian Code of Contracts Legislative Decree 50/2016 and any other situations provided by the local legislation (art. 31 of the Government Notice n. 466 dated 20 December 2013).
- the possession of technical-professional and financial requirements listed in this Notice;
- whether the Economic Operator intends to subcontract some services.

3) Limited to temporary associations:

a) For already established temporary associations: a CERTIFIED COPY OF THE INCORPORATION DEED, stating the person appointed as team leader or the lead company, the participating share and the services that each member will perform or the portion of the services to be delegated to each Economic Operator being part of the group. Alternatively, a substitutive declaration of affidavit, which shall attest that this deed has already been stipulated, indicating the details and its contents;

b) In case of temporary associations not yet incorporated, a DECLARATION OF COMMITMENT TO ESTABLISH THE ASSOCIATION (Annex C) by granting a special collective mandate to the person appointed as proxy or team leader, indicating for each member the respective shares in the association and the activities that each of them will execute for this service.

In both cases under a) and b), each Economic Operator shall sign a separate declaration referred to in Annex B.

4) Limited to established Consortia of Companies:

a) DECLARATIONS relating to the requirements to participate as referred to in points 7.1), 7.2), 7.3), must list the eligibility requirements of the consortium itself, while the eligibility requirements of the joint Companies must be declared separately, according to point b) below;

- b) DECLARATION stating the list of joint Companies, limited to those possessing the eligibility requirements that are not directly owned by the Consortium, according to previous point a);
- c) They must indicate whether they wish to execute the services directly with their Consortium of Companies or if they wish to involve one or more Consortia and, in the latter case, they must indicate the consortium members for whom the Consortium intends to express interest;
- d) The Consortium and the joint Companies referred to in point b), as well as the joint Consortia referred to in point c) if different, must declare the absence of grounds for exclusion and the possession of eligibility requirements to participate in this tender, by submitting separate declarations as per Annex B.

13. QUALIFICATION PROCEDURE

13.1 After the expiry of the deadline for the submission of the applications, a special committee lead by the person in charge of the procedure in private session will verify the completeness and regularity of the documentation and declarations submitted by the applicants and whether they meet the specified requirements. The committee will also verify that:

- the joint Economic Operators have not submitted other applications individually or jointly, under penalty of exclusion of both;
- the consortium members, on behalf of which the established consortia have declared to apply for the tender, have not submitted an application individually or in any other form, under penalty of exclusion of both.

The evaluation process will be noted in writing.

At the end of the evaluation process, the Committee will draft the list of the eligible applicants and of those possibly excluded, showing for the latter the relevant reasons for exclusion.

13.2 Declarations and documents might be subjected to requests for clarifications / additions / adjustments by the Embassy of Italy in Dar Es Salaam.

Failure, inaccurate or late submission of the requested information by the Contracting Authority, shall constitute grounds for exclusion.

The excluded Economic Operators will be informed as soon as possible of their exclusion. The reasons behind their exclusion will be communicated in writing to the certified email address or to the email address provided in the application form.

13.3 The Contracting Authority will identify, among the eligible Economic Operators, no less than 5 (five) up to a maximum of 10 (ten), who will be invited to the next stage of the restricted tender

procedure, pursuant to art. 28 of Directive 2014/24/EU, which will be awarded on the basis of the most economically advantageous offer.

13.4 If the number of eligible applicants is more than 10 (ten), the Contracting Authority will select the 10 (ten) operators to be invited to the to submit the bid on the basis of the highest score obtained using the following criteria:

1. **Average annual specific turnover referring to best three of the last five financial years prior to the date of publication of the Call for Tender Notice** for engineering and architecture services relating to works belonging to each of the classes and categories (or equivalent classes and categories according to the legislation of the Country of residence of the Economic Operator) of works to whom the services to be assigned refer, **for an amount at least equal to and up to 1.5 times greater** than the estimated amount of the services to be assigned, as indicated in point 5.3 of this Notice, i.e. USD 285,596.65: 1 POINT
2. **Average annual specific turnover referring to best three of the last five financial years prior to the date of publication of the Call for Tender Notice** for engineering and architecture services relating to works belonging to each of the classes and categories referred at in point 5.2 (or equivalent classes and categories according to the legislation of the Country of residence of the Economic Operator) of works to whom the services to be assigned refer, **for an amount 1.5 times greater than the estimated amount of this tender as indicated in point 5.3 of this Notice**, i.e. USD 285,596.65: 2 POINTS;
3. Having carried out **in the last ten years an engineering and architectural service**, relating to works belonging to each of the classes and categories of works to which the services to be assigned refer as per point 5.2 (or equivalent classes and categories according to the legislation of the Country of residence of the Economic Operator), referring to types of works similar in size and technical characteristics to those to be awarded, **for an amount greater than 0.6 times and up to 0.8 times the estimated amount of the works of USD 1,905,000.00**: 1 POINT;
4. Having carried out **in the last ten years an engineering and architectural service**, relating to works belonging to each of the classes and categories of works to which the services to be assigned refer as per point 5.2 (or equivalent classes and categories according to the legislation of the Country of residence of the Economic Operator), referring to types of works similar in size and technical characteristics to those to be awarded, **for an amount greater than 0.8 times the estimated amount of the works of USD 1,905,000.00**: 2 POINTS.

Similar works are those referred to in point 8 letter c).

13.5 For the equivalent amounts into Euro, reference should be made to the exchange rate as per point 5.1 above.

In case there is a tie of more than one applicant in tenth place, all the applicants who have gained the same score will be invited by the Embassy of Italy to submit their bid.

If the number of eligible applicants is less than five, the Embassy of Italy in Dar Es Salaam will not top up the number of operators to be invited to submit the bid.

The minutes and the list of the Economic Operators who have submitted a request for invitation and the list of those who have been actually invited to submit a bid are confidential; the right of access to these documents is deferred after the expiry of the deadline for the submission of the bids as indicated in the invitation letter.

Upon evaluating the submitted documentation, the Person in charge for the procedure will send an invitation letter to the Economic Operators eligible to submit a bid and will notify the unsuccessful applicants.

14. ADDITIONAL INFORMATION

The award will be given according to the most economically advantageous offer determined by a Selection Board in relation to the best quality/price ratio (weight: technical evaluation 80%, price 20%). The criteria for evaluating the quantitative and qualitative elements will be notified directly to the selected Economic Operators in the invitation letter, together with the date to collect the technical documentation required to submit the technical and financial offer.

The delivery of the above technical documentation shall be subject to the Economic Operator's signing of a non-disclosure agreement with respect to the provided information.

If no offer is convenient or suitable, the Embassy of Italy in Dar Es Salaam reserves the right not to proceed with the awarding. Similarly, in the event of cancellation or revocation of the tender, no legitimate expectation of the conclusion of the bidding process nor any right to compensation, reparation or indemnity for expenses incurred in participating in the tender may be invoked by applicants or any third party.

15. CLARIFICATIONS

It is possible, by those wishing to participate, to obtain clarifications regarding this tender, by submitting the written questions addressed to the person in charge of the procedure through the following e-mail

address: roberta.cocconi@esteri.it at least 15 (fifteen) days before the deadline for submission of applications. Requests for clarifications shall be written in Italian or English. No clarifications by telephone will be permitted.

The Contracting Authority will publish in anonymous form on the dedicated section of its website https://ambdaressalaam.esteri.it/ambasciata_daressalaam/it/informazioni_e_servizi/trasparenza-e-merito/bandi-di-gara-e-contratti.html, at least 6 (six) days prior to the deadline for submission of applications, the replies to the requests for clarifications and/or any additional relevant information regarding this procedure.

It is recommended to assiduously consult this internet page of the Contracting Authority, in order to be updated on any further notices and useful communications that may be published there.

16. PERSONAL DATA PROTECTION POLICY

Pursuant to art. 13 Regulation EU 2016/679 on the protection of individuals with regard to the processing of personal data and on the free circulation of such data (hereinafter EU Regulation or RGPD), the Contracting Authority provides the relevant informations in *Appendix 2 - Information on the protection of individuals with regard to the processing of personal data*.

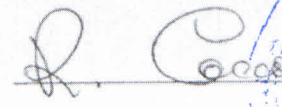

17. APPLICABLE REGULATIONS AND COMPETENT FORUM IN THE EVENT OF ANY DISPUTES

The provisions of Directive 2014/24/EU and Ministerial Decree MAECI 192/2017 "Regulation outlining the general directives to govern the procedures for the selection of contractors and the execution of the contract to be carried out abroad", pursuant to art. 1, paragraph 7 of Legislative Decree No. 50 of 18 April 2016" are applicable to this call for tender.

This Notice is published in both Italian and English. In case of discrepancy between the two texts, the Italian text will prevail.

Disputes relating to this tender shall be subject to the exclusive jurisdiction of the TAR Lazio - Via Flaminia, 189, 00196 Roma RM (Italy).

Dar Es Salaam 10/09/2021

The Person in charge of the procedure

TENDER APPLICATION FORM

CALL FOR TENDER NOTICE TO IDENTIFY INDIVIDUALS/COMPANIES TO BE INVITED TO THE RESTRICTED PROCEDURE FOR THE ASSIGNMENT OF THE SERVICES OF EXECUTIVE DETAILED DESIGN AND MANAGEMENT OF RENOVATION WORKS AND FUNCTIONAL AND PLANT ENGINEERING UPGRADING OF THE STATE-OWNED BUILDING LOCATED IN TOURE DRIVE IN DAR ES SALAAM (TANZANIA) TO BE USED AS NEW PREMISES OF THE EMBASSY OF ITALY AND TWO ADDITIONAL RESIDENTIAL UNITS FOR STAFF USE - TENDER IDENTIFICATION CODE (CIG): 887276447B

The undersigned _____, born in _____ on _____, resident at _____ (street) _____, in the capacity of _____ and as legal representative of _____, located at _____ (street) _____, telephone n. _____ e-mail/certified email address _____,

REQUESTS

to be invited to the above mentioned call for tender
and, fully aware of the criminal liability arising from false or mendacious statements,

DECLARES

- to participate in the above mentioned call for tender in the capacity of _____
(individual Economic Operator, proxy, team leader of a temporary association, etc...);
- that the legal status of _____
is _____
(Company, Consortium, etc...);

- that the individuals with power of attorney to represent the Company are as follows:
(indicate all the owners or the persons with power of legal representation, management and control, as well as the technical directors' name, place, date of birth and position held)

_____;

_____;

_____;

_____;

- to be registered with _____;

(Professional Boards/Associations, Chamber of Commerce, etc.);

- that the professional individuals responsible for the service referred to in point 7.2 letter b) of this Notice are the following:

1) Architect: _____

(indicate name and details of registration with Professional Boards/Associations and/or other official Registers)

2) Civil Engineer: _____

(indicate name and details of registration with Professional Boards/Associations and/or other official Registers)

3) Structural Engineer: _____

(indicate name and details of registration with Professional Boards/Associations and/or other official Registers)

4) Electrical Engineer: _____

(indicate name and details of registration with Professional Boards/Associations and/or other official Registers)

5) Mechanical Engineer: _____

(indicate name and details of registration with Professional Boards/Associations and/or other official Registers)

6) Systems Engineer (safety, fire detection, transmissions, etc.): _____

(indicate name and details of registration with Professional Boards/Associations and/or other official Registers)

7) Quantity Surveyor _____

(indicate name and details of registration with Professional Boards/Associations and/or other official Registers)

- not to incur in any grounds for exclusion as per art. 57 of Directive 2014/24/EU, as well as art. 80 of the Italian Contracts' Code, Legislative Decree 50/2016 and any other situations provided by the local legislation (art. 31 of the Government Notice n. 466 dated 20 December 2013);
- the absence of multiple participation, i.e., that the single Economic Operator is not taking part in any way at the same procedure with more than one application;
- that the insurance cover against professional risks has a guaranteed ceiling per insured person, per claim and per insured year equal to _____;
- that the specific average annual turnover referring to best three of the last five financial years prior to the date of publication of the Call for Tender Notice for engineering and architecture services relating to works belonging to each of the classes and categories (or equivalent classes and categories according to the legislation of the Country of residence of the Economic Operator) of the works to whom the services to be awarded refers is equal to: _____;
- to have carried out in the last ten years the following two engineering and architectural services, relating to works similar in terms of characteristics to those to be assigned, belonging to each of the classes and categories (or equivalent classes and categories according to the legislation of the Country of residence of the economic operator) of

works to whom the services to be awarded refers as per point 5 of the present Notice (*indicate the description of services, the client, the category and the monetary value of works subdivided by categories; in the event that the services were executed as a group, indicate the specific share of activities performed*);

- that (*for Companies, Societies and Consortia*) the average annual number of technical staff for the last three years is about _____, or (*for individual and associated professionals*) the minimum number of technical staff is _____;
- that directly or through another controlled, controlling or related entity, has never provided ancillary activities for the said tender, neither its employees nor its annual based consultants with exclusive agreement have taken part in any agreement;
- that wants to receive all the communications related to the present tender to the following certified e-mail address (if any) _____ or e-mail address _____ and expressly authorizes the Contracting Authority to send to the above mentioned e-mail addresses. (*In case of multiple participation, indicate the e-mail address of the team leader or lead company, etc.*);
- to have received the information according to art. 13 of the EU Regulation 2016/679 related to privacy and processing of personal data and allow its use, in accordance with the Italian Legislative Decree 196/2003 and its subsequent amendments;
- to fully accept without reservation all the provisions of this Notice and its Annexes and Appendixes including the confidentiality clause as per point 3.2 of the same Notice.

Place and date _____

First name, last name and designation of the signatory

PLEASE ATTACH A COPY OF THE IDENTITY DOCUMENTS OF THE SIGNATORIES.
THE APPLICATION CAN ALSO BE SIGNED BY A PROXY WITH POWER OF ATTORNEY;
IN THIS CASE PLEASE ATTACH A CERTIFIED COPY OF THE POWER OF ATTORNEY, UNDER
PENALTY OF EXCLUSION FROM THE TENDER.

EO DECLARATION: EUROPEAN SINGLE PROCUREMENT DOCUMENT (ESPD)**PART I: INFORMATION CONCERNING THE PROCUREMENT PROCEDURE
AND THE CONTRACTING AUTHORITY**

Contracting Authority	
Name:	EMBASSY OF ITALY IN DAR ES SALAAM, - LUGALO ROAD, 316 – UPANGA - DAR ES SALAAM 80213330584
Tax Payer's Code:	
Title or brief description of the procurement:	CALL FOR TENDER NOTICE TO IDENTIFY INDIVIDUALS/COMPANIES TO BE INVITED TO THE RESTRICTED PROCEDURE FOR THE ASSIGNMENT OF THE SERVICES OF EXECUTIVE DETAILED DESIGN AND MANAGEMENT OF RENOVATION WORKS AND FUNCTIONAL AND PLANT ENGINEERING UPGRADING OF THE STATE-OWNED BUILDING LOCATED IN TOURE DRIVE IN DAR ES SALAAM (TANZANIA) TO BE USED AS NEW PREMISES OF THE EMBASSY OF ITALY AND TWO ADDITIONAL RESIDENTIAL UNITS FOR STAFF USE
CIG	887276447B

PART II: INFORMATION ON THE ECONOMIC OPERATOR

A. Details of the Economic Operator	
Name:	[.....]
National identification number, if any (Tax code, VAT number, registration, etc..)	[.....]
Postal address:	[.....]
Contact persons:	[.....]
Phone:	[.....]
Certified e-mail (if any) or e-mail:	[.....]
Website (if any):	[.....]

B. Details of the Representatives of the Economic Operator, if any: persons authorised to act as representatives of the Economic Operator, as proxies and executive officers (repeat as many time as necessary)	
Full Name	[.....]
Date and place of birth	[.....]
Position/Capacity:	[.....]
Postal address:	[.....]
Phone:	[.....]
Certified e-mail/ e-mail:	[.....]
If necessary, provide details of representation (form, extent, scope, joint signature):	[.....]

PART III: GROUNDS FOR EXCLUSION

A: Reasons for exclusion related to criminal convictions

Individuals who have been convicted and sentenced for one or more of the following reasons are excluded from participating in the selection process:

1. Participation in a criminal organization
2. Corruption
3. Fraud
4. Terrorism or crimes relating to terrorist activities
5. Money laundering of funds received from criminal or terrorism activities
6. Child labour or other forms of human trafficking
7. Any other crime rendering to the inability to contract with the Public Administration

The relevant grounds for exclusion are those provided for by the Italian Law (Art. 80 co.1 of Legislative Decree 50/2016) as well as:

- in the EU Member Countries: art. 57 of the Directive 2014/24/EU;
- in the Countries not belonging to the EU: the equivalent conditions provided for by the local legislation (art. 31 of the Government Notice n. 466 dated 20 December 2013).

A. Reasons related to criminal conviction	
1) Has the Economic Operator or a member of his management or supervisory bodies or anyone with power of representation/decision making been convicted for one of the reasons indicated above by a final judgement or is the period of exclusion following the final judgement still applicable?	[] Yes [] No
2) If yes, please indicate (repeat if necessary): a) The date of the criminal conviction/sentence, as per point 1 to 7 and the reasons for conviction; b) Details of convicted/sentenced persons; of the criminal sentence decree or of the sentence of application of the penalty on request, the relative duration and the crime committed from among those indicated in article 80, sub-section 1, letter a) to g) of the Code and the reasons for the sentence.	a) Date: [...], length of sentence [...], grounds [...] b) [...] c) Duration of exclusion period [...]
3) In case of conviction, what measures has the Economic Operator taken to demonstrate his liability despite the existence of a pertinent reason for exclusion (<i>self-cleaning</i>)?	[Indicate the measures adopted]

B: Reasons for exclusion related to non-payment of taxes and social-security contribution

B. Payment of levies, taxes or social-security contributions	
1) Has the Economic Operator complied with all obligations relating to the payment of levies, taxes or social-security contributions , both in the Country where it is established and in the member State of the Contracting Authority, if different from the Country where it is established?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2) <u>If not</u> , indicate: a) the Country where the non-compliance occurred; b) the amount; c) how was the non-compliance established; d) measures taken to remedy the situation;	a) [.....] b) [.....] c) [.....] d) [.....]

C: Reasons for exclusion related to insolvency, conflicts of interest or professional misconduct

C. Information on any insolvency situations, conflicts of interest or professional misconduct	
1) To the best of its knowledge, has the Economic Operator violated obligations applicable to workers' health and safety, environmental, corporate and labour laws?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2) Is the Economic Operator in one of the following situations or undergoing proceedings to ascertain one of the following situations: a) Bankruptcy, insolvency proceedings, liquidation, arrangements with creditors, controlled receivership or other similar situation? b) Has it stopped operating?	a) <input type="checkbox"/> Yes <input type="checkbox"/> No b) <input type="checkbox"/> Yes <input type="checkbox"/> No
3) Is the Economic Operator guilty of serious professional misconduct, such as to cast doubt on its integrity and professionalism?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4) Has the Economic Operator entered into agreements with other Economic Operators aimed at distorting competition?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5) Is the Economic Operator aware of any conflicts of interest, in relation to its participation in the call for tender?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6) Has the Economic Operator or a company linked to it offered consultation to the Contracting Authority or otherwise taken part in the preparation of the awarding procedure?	<input type="checkbox"/> Yes <input type="checkbox"/> No
7) Has the Economic Operator experienced early termination of a previous public contract or has been subjected to pay damages or other penalties?	<input type="checkbox"/> Yes <input type="checkbox"/> No
8) Has the Economic Operator: a) been guilty of false declarations concerning information required to verify the absence of grounds for exclusion or the compliance with the selection criteria? b) concealed such information? c) been able to submit without delay the additional documents requested by the Contracting Authority or Entity? d) - attempted to unduly influence the decision-making process of a Contracting Authority/Entity; - attempted to obtain confidential information which may have given it undue advantage in the tender procedure; - provided misleading information which may have had significant influence on decisions concerning the tender procedure or omitted information required for the proper conduct of the	a) <input type="checkbox"/> Yes <input type="checkbox"/> No b) <input type="checkbox"/> Yes <input type="checkbox"/> No c) <input type="checkbox"/> Yes <input type="checkbox"/> No d) <input type="checkbox"/> Yes <input type="checkbox"/> No

selection procedure? e) has demonstrated significant or persistent deficiencies in the execution of a procurement or concession contract that have led to its termination due to default or to a sentence to pay damages or other comparable situations? f) has committed a serious breach of contract with one or more subcontractors established by a final judgment?	e) <input type="checkbox"/> Yes <input type="checkbox"/> No f) <input type="checkbox"/> Yes <input type="checkbox"/> No
9) If you answered yes to any of the questions in section C, indicate what occurred and what measures the Economic Operator has taken to demonstrate its reliability (self-cleaning).	[Indicate the measures adopted]

D: Reasons for exclusion provided for by the Italian legislation applicable to Economic Operators residing in Italy

D. Reasons for exclusion under the Italian law	
Has the Economic Operator ever been in the following situations?	
1) Grounds for disqualification, suspension or prohibition under anti-mafia legislation;	1) <input type="checkbox"/> Yes <input type="checkbox"/> No
2) Subjected to infiltration by organised crime;	2) <input type="checkbox"/> Yes <input type="checkbox"/> No
3) Been subjected to a business interdiction or to other sanctions that entails a prohibition to contract with the Public Administration;	3) <input type="checkbox"/> Yes <input type="checkbox"/> No
4) Been entered in the electronic register kept by the national anti-corruption authority for having submitted false declarations or false documentation for the purposes of issuing the qualification certificate, for the period during which the registration remains in force?	4) <input type="checkbox"/> Yes <input type="checkbox"/> No
5) Infringed the ban on fiduciary entrustment;	5) <input type="checkbox"/> Yes <input type="checkbox"/> No
6) Complied with the regulations on the right of people with disability to work;	6) <input type="checkbox"/> Yes <input type="checkbox"/> No
7) If been a victim of crimes of extortion and bribery by groups of organized crime or by those facilitating these activities and in the event there was no danger to your life, have you reported the crime to the judicial authority?	7) <input type="checkbox"/> Yes <input type="checkbox"/> No
8) With respect to another participant in the same tender procedure, it is in situation of control or in any relationship, including de facto, whether the position of control or the relationship leads to the tenders being attributable to a single decision making centre;	8) <input type="checkbox"/> Yes <input type="checkbox"/> No
9) Has entered into contract agreements or has assigned tasks to former employees of the Contracting Authority, who terminated their employment relationship less than three years ago and who, during the last three years of service, exercised authoritative or negotiating powers on behalf of the Contracting Authority with regard to the same Economic Operator (pantouflage or revolving door)?	9) <input type="checkbox"/> Yes <input type="checkbox"/> No

E: Reasons for exclusion provided for by the local legislation

Grounds for exclusion exclusively under local legislation, in analogy with the requirements of art. 57 of the Directive 2014/24/EU and art.80 of the Italian Legislative Decree 50/2016 (art. 31 of the Government Notice n. 466 dated 20 December 2013)	
Grounds for exclusion under local legislation	<input type="checkbox"/> Yes <input type="checkbox"/> No If the relevant documentation is available online, please indicate website address, issuing authorities, precise documentation reference): [.....][.....][.....] (1)
If yes, please provide details of the reasons for exclusion mentioned	[.....]

(1) Repeat as many time as necessary

PART IV: SELECTION CRITERIA

Does the Economic Operator meet all the requirements for the selection criteria in the tender documents, as detailed in the application for participation?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does the Economic Operator intend to subcontract part of the contract to a third party? If yes: List the services you intend to subcontract and the relevant share (expressed as a percentage) of the contractual amount:	<input type="checkbox"/> Yes <input type="checkbox"/> No

PART V: FINAL DECLARATION

The undersigned hereby formally declare(s) that the information given in Parts II to IV is true and correct, and that the undersigned is/are aware of the consequences, including those of a criminal nature and false declaration, as provided the by Italian and local laws.

The undersigned hereby certify(ies) the absence of grounds for exclusion provided for in Part III and possession of the requirements set out in Part IV.

The undersigned hereby formally authorize(s) the Contracting Authority, as indicated in Part I, to carry out verifications with the competent local authorities on the truthfulness of the statements made with regard to the requirements.

The undersigned accept(s) without reservation or exception the provisions and conditions contained in the notice of tender/invitation letter and in the appendices/annexes to this document, which are an integral part thereof.

[Place and date]

[name, surname and designation of the signatory)

ATTACH A COPY OF THE SIGNATORIES' IDENTITY DOCUMENTS.

IF REQUIRED BY LOCAL LAW

IF REQUIRED BY LOCAL LAW IN ORDER TO GIVE THE DECLARATION THE EFFECTIVENESS OF A SWORN STATEMENT, THE DECLARATION MUST INCLUDE CERTIFICATION THAT IT HAS BEEN MADE BEFORE THE COMPETENT LOCAL AUTHORITY.

STATEMENT OF COMMITMENT TO ESTABLISH A TEMPORARY ASSOCIATION OF PROFESSIONALS

**CALL FOR TENDER NOTICE TO IDENTIFY INDIVIDUALS/COMPANIES TO BE INVITED TO THE RESTRICTED PROCEDURE FOR THE ASSIGNMENT OF THE SERVICES OF EXECUTIVE DETAILED DESIGN AND MANAGEMENT OF RENOVATION WORKS AND FUNCTIONAL AND PLANT ENGINEERING UPGRADING OF THE STATE-OWNED BUILDING LOCATED IN TOURE DRIVE IN DAR ES SALAAM (TANZANIA) TO BE USED AS NEW PREMISES OF THE EMBASSY OF ITALY AND TWO ADDITIONAL RESIDENTIAL UNITS FOR STAFF USE
TENDER IDENTIFICATION CODE (CIG): 887276447B**

1. The undersigned _____ born in _____
on _____ Taxpayer's code _____ and residing in _____
in the quality of _____
and legal representative of _____
(Team Leader/Proxy)

2. The undersigned _____ born in _____
on _____ Taxpayer's code _____ and residing in _____
in the quality of _____
and legal representative of _____
(Associated Enterprise)

3. The undersigned _____ born in _____
on _____ Taxpayer's code _____ and residing in _____
in the quality of _____
and legal representative of _____
(Associated Enterprise)

4. The undersigned _____ born in _____
on _____ Taxpayer's code _____ and residing in _____
in the quality of _____
and legal representative of _____
(Associated Enterprise)

aware of the penal sanctions recalled in art. 76 of Presidential Decree no. 445/2000 and pursuant to articles 46 and 47 of the same Presidential Decree,

DO HEREBY DECLARE

that in case of award, the professionals who will execute the services (as per point 7.2 of the Notice) are:

First name Last name	Date of birth	Professional qualification	Professional board/association/ register	Number and date of registration	Company	Role in the execution of the services

The party appointed to integrate the various specialist services is: _____

AND IRREVOCABLY UNDERTAKE

in case of award, to establish a temporary association of professionals made up of:

- _____ (Team Leader/Proxy) share _____% (_____)
- _____ (Associated Enterprise) share _____% (_____)
- _____ (Associated Enterprise) share _____% (_____)
- _____ (Associated Enterprise) share _____% (_____)

and to give a special collective mandate with representation to the Team Leader in the form of an authenticated private deed or public deed.

Place and date,

The undersigned

SIGNATURES

PLEASE ATTACH A COPY OF THE IDENTITY DOCUMENTS OF THE SIGNATORIES.
THE APPLICATION CAN ALSO BE SIGNED BY A PROXY WITH POWER OF ATTORNEY;
IN THIS CASE PLEASE ATTACH A CERTIFIED COPY OF THE POWER OF ATTORNEY, UNDER
PENALTY OF EXCLUSION FROM THE TENDER.

PRELIMINARY WORKS COST ESTIMATE			
WORKS	SURFACE (SQM)	COST (USD)/SQM	TOTAL (USD)
NEW BUILDINGS (Access Stations)	105	2.000,00	210.000,00
RENOVATION (Embassy)	1.208	1.000,00	1.208.000,00
NEW BUILDING (Embassy extension)	60	2.000,00	120.000,00
NEW BUILDING (Accommodation units)	367	1.000,00	367.000,00
TOTAL AMOUNT OF WORKS (USD)			1.905.000,00

CATEGORIES OF COSTS ACCORDING TO WORKS					
CONSTRUCTION WORKS	ARCHITECTURAL SERVICES	ENGINEERING SERVICES			
	BUILDING WORKS (ID=E.16 or equivalent in accordance with the legislation in force in the own country of residence) (USD)	STRUCTURAL (ID=S.03,S.04 or equivalent in accordance with the legislation in force in the own country of residence) (USD)	ELECTRICAL (ID=IA.04 or equivalent in accordance with the legislation in force in the own country of residence) (USD)	MECHANICAL (ID=IA.01,IA.02 or equivalent in accordance with the legislation in force in the own country of residence) (USD)	ENGINEERING SYSTEMS (ID=IA.04 or equivalent in accordance with the legislation in force in the own country of residence) (USD)
NEW BUILDINGS (Access Stations)	63.000,00	52.500,00	42.000,00	10.500,00	42.000,00
RENOVATION (Embassy)	483.200,00	302.000,00	120.800,00	120.800,00	181.200,00
NEW BUILDING (Embassy extension)	36.000,00	24.000,00	12.000,00	24.000,00	24.000,00
NEW BUILDING (Accommodation units)	128.450,00	110.100,00	55.050,00	55.050,00	18.350,00
TOTAL (USD)	710.650,00	488.600,00	229.850,00	210.350,00	265.550,00

WORK CATEGORIES
BUILDING WORKS = Headquarters and offices of companies and organizations, Headquarters and municipal offices, Headquarters and ministerial offices, Law courts, or other buildings intended for public services
STRUCTURAL = Structures or part of reinforced concrete, masonry, wood, steel structures subject to seismic actions
ELECTRICAL = Electrical systems and lighting
MECHANICAL = System of domestic sewage systems for the supply and distribution of water in buildings, fire prevention systems, heating, ventilation and air conditioning systems
ENGINEERING SYSTEMS = Security (ant intrusion systems, CCTV systems), fire detection system, air cleaners, telecommunication and other ICT systems, photovoltaic systems

ARCHITECT - Government Notice n. 377			
PERCENTAGES OF ARCHITECTURAL SERVICES (Tab. 2 page 398, Tab. 6 page 400)			
WORK STAGE	%	New works	Existing works
		5,75%	11,50%
E Detail Design	20%	1,15%	2,30%
F - G Production information and bills of quantities	20%	1,15%	2,30%
K - L Operation and site, Completion	20%	1,15%	2,30%
TOTAL % ARCHITECTURAL SERVICES		3,45%	6,90%
FEES FOR COSTS OF ARCHITECTURAL SERVICES			
WORKS	COST OF WORKS (USD)	%	TOTAL (USD)
NEW BUILDINGS (Access stations)	210.000,00	3,45%	7.245,00
RENOVATION (Embassy)	1.208.000,00	6,90%	83.352,00
NEW BUILDING (Embassy extension)	120.000,00	3,45%	4.140,00
NEW BUILDING (Lodges)	367.000,00	3,45%	12.661,50
TOTAL COST OF ARCHITECTURAL SERVICES (USD)			107.398,50

ENGINEER - Types of agreement - Terms and Conditions for the appointment of a Consulting Engineer			
FEES FOR COSTS OF ENGINEERING SERVICES (Tab. 3 page 28)			
ENGINEERING SERVICES	COST OF WORKS (USD)	% CHARGE ON COST OF WORKS	TOTAL (USD)
CIVIL	1.905.000,00	0,5%	9.525,00
STRUCTURAL		3,0%	57.150,00
ELECTRICAL		1,5%	28.575,00
MECHANICAL		1,5%	28.575,00
ENGINEERING SYSTEMS		0,5%	9.525,00
TOTAL (USD)			133.350,00
WORK STAGE	FEES CALCULATION ENGINEERING SERVICES (USD)	%	TOTAL (USD)
Detailed Design	133.350,00	40%	53.340,00
Construction Stage		25%	33.337,50
TOTAL COSTS FOR ENGINEERING SERVICES (USD)			86.677,50

QUANTITY SURVEYOR ARCHITECTURAL AND ENGINEERING SERVICES			
Types of agreement - Terms and Conditions for the appointment of a Consulting Engineer			
FEES FOR COSTS OF QUANTITY (Note III Tab. 2 pag. 27)			
COST OF WORKS (USD)	%	TOTAL (USD)	
1.905.000,00	2,5%	47.625,00	
TOTAL COSTS FOR QUANTITY SURVEYOR (USD)			47.625,00

TOTAL COSTS FOR ARCHITECTURAL AND ENGINEERING SERVICES + QUANTITY SURVEYOR (USD)	241.701,00
EXPENSES AND DISBURSEMENTS (DESIGN STAGE) (USD)	4.104,35
EXPENSES AND DISBURSEMENTS (CONSTRUCTION SUPERVISION) (USD)	39.791,30
TOTAL EXPENSES AND DISBURSEMENTS (USD)	43.895,65
TOTAL (USD)	285.596,65

BREAKDOWN OF REIMBURSABLE EXPENSES: DETAILED DESIGN STAGE ONLY					
Nr	Description	Unit	Unit cost Tsh	Quantity	Amount (Tsh)
1.0	Per diem allowances:				
1.1	Per diem allowances on site visit during Detailed Design stage (1day per 2 visits for 6 personnel) - Architect, Quantity Surveyor, Civil and Structural Engineer, Electrical Engineer, Mechanical Engineer and ICT Engineer	Day	300.000	12	3.600.000
2.0	Travel Expenses - Dar es Salaam:				
2.1	Site Visit during Detailed Design Stage	Trip	70.000	12	840.000
3.0	Communication Cost:				
3.1	General	Month	500.000	2	1.000.000
4.0	Drafting, Report Writing:				
4.1	Inception report, Detailed design report, Bid document and final report	Month	2.000.000	2	4.000.000
Others (Cost of Outsourcing of Specialist Services):					
5	Environmental Impact Analysis Report and NEMC fees	Sum	25.000.000	Not Necessary*	0
6	Topographical survey report	Sum	25.000.000	Not Necessary**	0
7	Geotechnical report	Sum	25.000.000	Done	0
8	Structural Integrity Assessment	Sum	25.000.000	Done	0
TOTAL REIMBURSABLE - FOR DESIGN STAGE ONLY -Tsh					9.440.000
TOTAL REIMBURSABLE - FOR DESIGN STAGE ONLY - Usd					\$4.104,35
Exchange rate: 1usd=2.300Tsh					

BREAKDOWN OF REIMBURSABLE EXPENSES: CONSTRUCTION SUPERVISION					
EXECUTION PREVISION 12 MONTHS + 1 MONTH FOR POST DEFECT LIABILITY PERIOD AND FINAL REPORT					
Nr	Description	Unit	Unit cost Tsh	Quantity	Amount (Tsh)
1.0	Per diem allowances:				
1.1	Per diem allowances on site visit during Execution stage (2days per month x 12 months x 6 personnel) - Architect, Quantity Surveyor, Civil and Structural Engineer, ElectricalEngineer, Mechanical Engineer and ICT Engineer	Day	300.000	144	43.200.000
1.2	Per diem allowances on site visit during Post Liability stage and Final Report (2days per month x 1 months x 6 personnel) - Architect, Quantity Surveyor, Civil and Structural Engineer, Electrical Engineer, Mechanical Engineer and ICT Engineer	Day	300.000	12	3.600.000
2.0	Travel Expenses - Dar es Salaam:				
2.1	Site Visit during Execution Stage	Trip	70.000	144	10.080.000
2.1	Site Visit during Liability and Final Report Stage	Trip	70.000	12	840.000
3.0	Communication Cost:				
3.1	General	Month	600.000	13	7.800.000
4.0	Reports:				
4.1	Site inspection reports, work completion report, post liability defect period report and final report	Month	2.000.000	13	26.000.000
TOTAL REIMBURSABLE - FOR CONSTRUCTION SUPERVISION -Tsh					91.520.000
TOTAL REIMBURSABLE - FOR CONSTRUCTION SUPERVISION - Usd					\$39.791,30
Exchange rate:					1usd=2.300Tsh

**Information about protection of natural persons with regard
to the processing of personal data
(GDPR EU 2016/679, art.13)**

Pursuant to art.13 of the EU Regulation 2016/679 (Regulation GDPR) relating to the protection of natural persons with regard to the processing of personal data and their free circulation, the Contracting Authority provides the following information on the personal data processing.

Purpose of data processing

- The data provided by applicants are collected and processed by the Contracting Authority in order to verify eligibility as per the requirements by law for participation in the tender and, in particular, for the purpose of verifying the administrative and technical-financial capacity of the applicants;
- All data acquired by the Contracting Authority may also be processed for study and statistical purposes in accordance with the EU Regulations.

Legal basis and nature of conferment

The competitor is required to provide data to the Contracting Authority, due to legal obligations related to the regulations of contracts and public contracts. The refusal to provide the data requested by the Contracting Authority could determine, depending on the case, the ineligibility of the applicant to participate in the tender, exclusion or forfeiture of the award, as well as the non-eligibility to enter into contract.

Nature of the data to be processed

The data to be processed for the purposes specified above are of the following nature: i) common personal data (e.g. personal details and contact data); ii) data relating to criminal convictions and offences (so-called "judicial" data) pursuant to art. 10 of the EU Regulations, for the sole purpose of assessing the possession of requirements and qualities provided for by current applicable legislation for the purposes of participating in the tender and the awarding of the contract. No data are required within the "special categories of personal data" (so-called "sensitive"), pursuant to art. 9 of the EU Regulations.

Modalities of data processing

The processing of data will be carried out by the Contracting Authority in such a way as to guarantee the necessary security and confidentiality and may be implemented using manual tools, paper, computer and telematic tools suitable for processing data in compliance with the security measures provided by the EU Regulations.

Scope of communication and dissemination of data

The data shall be:

- processed by the staff of the Contracting Authority that deal with the tender procedure and the execution of the contract, by the staff of other offices that carry out inherent activities, as well as by the offices that deal with activities for study and statistical purposes;
- communicated to professionals and consultants, who provide consultancy or assistance activities to the Contracting Authority for the tender procedure, the execution of the contract, the eventual legal protection, or for study and statistical purposes;
- communicated to any external parties who are part of the Committee for the evaluation of applications;
- communicated to other applicants who request access to the tender documents within the limits allowed under Law no. 241 of August 7, 1990;
- communicated to the National Anti-Corruption Authority, in compliance with the provisions of AVCP Determination no. 1 of 10/01/2008;
- communicated to other regulatory control bodies of the MAECI.

The name of the winning bidder and the contract award price will be published in the European Union Official Gazette and in the Republic of Italy Official Gazette. Moreover, pursuant to art.1 comma 16, letter b. and comma 32 of the Legislative Decree n. 33/2013, as well as art. 29 of the Legislative Decree. n. 50/2016), the competitor/contractor acknowledges and consents to the publication and dissemination of the data and documentation as required by law on the website www.esteri.it, section "Transparency" and on the website of the Contracting Authority: www.ambdaressalaam.esteri.it.

The data may be transmitted to an international organization, in fulfilment of legal obligations; in this case the transmission will take place in compliance with the requirements of the EU Regulations.

Period of data retention

With regard to the management of the call for tender, the data will be kept for a maximum period of 15 years from its conclusion or from its cancellation, pursuant to the combined provisions of Articles

157, 317 and 161 of the Criminal Code. The aforementioned term is suspended in the event of ongoing judicial proceedings. In addition, the data may be stored, even in aggregate form, for study or statistical purposes in accordance with Art. 89 of the EU Regulations and articles. 97-110 bis of Legislative Decree no. 196/2003 and following amendments.

Automated decision-making process

In this tender there is no automated decision-making process.

Rights of the competitor/interested party

The term "interested party" refers to any natural person whose data are transferred by the bidder to the Contracting Authority.

The interested party is granted the rights set out in articles 15 to 23 of the EU Regulations. In particular, the interested party has the right to: i) obtain, at any time, confirmation as to whether or not personal data relating to him or her is being processed; ii) access his or her own personal data in order to know the purpose of the processing, the category of data processed, the recipients or categories of recipients to whom the data are or will be communicated, the period of data retention or the criteria used to determine this period; iii) request, under the conditions as per the regulations in force, the rectification of the data (iv) request, within the limits of the law and without prejudice to any consequences on the participation in the tender or the award of the contract, the deletion of the data, as well as the restriction or opposition to processing; (v) data portability, which will be applicable within the limits of Art. 20 of the EU Regulations.

If, in the event of the exercise of the right of access and related rights, the response to the request does not arrive within the terms of the law and / or is not satisfactory, the interested party may assert his or her rights by lodging a complaint with the Personal Data Protection Supervisor or appealing to the judicial authority.

Data Controller

The data controller is the Ministry of Foreign Affairs and International Cooperation (MAECI) - which hereby operates through the Embassy of Italy in Dar es Salaam, located at P.O. Box 2106 - Lugalo Road, 316 - Upanga - Dar Es Salaam, e-mail: amm.dar@esteri.it, certified e-mail: amb.daressalaam@cert.esteri.it - which has appointed its own Data Protection Officer (DPO).

Any request regarding the processing of personal data provided and the exercise of rights should be addressed to the DPO, who can be contacted at the following address: Ministry of Foreign Affairs

and International Cooperation, Piazzale della Farnesina 1, 00135 ROME, telephone: 0039 06 36911 (switchboard), e-mail: rpd@esteri.it ; certified e-mail: rpd@cert.esteri.it .

Consent to the processing of personal data

Having acquired the above information, with the submission of the application / bid and the possible signing of the contract, the legal representative pro tempore of the applicant / successful bidder acknowledges and expressly agrees to his or her personal (including judicial) data processing as per above.

The applicant undertakes to comply with the obligations of information and consent, where necessary, with regard to the individuals (interested parties) whose personal data are provided as part of the award procedure, as regards to the processing of their personal data, including judicial data, by the Contracting Authority for the purposes described above.